National Endowment for the Humanities
Summer Stipends Program

Office for Research & Discovery, Research Development Services (RDS)
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What Is Research Development Services?

Supports faculty in securing research funding by:

- Nurturing partnerships and collaborations.
- Providing training & best practices for attracting funding.
- Supporting large/complex research proposals.
- Assisting to navigate funding agencies.
Summer Stipends Workshop Objectives

- Provide an overview of the NEH Summer Stipends program including guidelines and submission.
- Review Limited Solicitation submission and selection process.
- Keys to successful proposal writing.

What is NEH?

The National Endowment for the Humanities (NEH) is an independent federal agency created in 1965. It is one of the largest funders of humanities programs in the U.S. Its goals are to:

- Strengthen teaching and learning in schools and colleges.
- Facilitate research and original scholarship.
- Provide opportunities for lifelong learning.
- Preserve and provide access to cultural and educational resources.
- Strengthen the institutional base of the humanities.
What is the Summer Stipends Program?

Summer Stipends:
- Support individuals pursuing advanced research that is of value to humanities scholars, general audiences, or both.
- Support continuous full-time work on a humanities project for two consecutive months in Summer 2017.
- Provide a stipend of $6,000.

Guidelines Link

http://www.neh.gov/grants/research/summer-stipends

- Keep checking for new updated guidelines.
- Use last year’s guidelines until new available.
Scholarly Outcomes

- Articles
- Monographs
- Books
- Digital materials
- Archaeological site reports
- Translations
- Editions
- Other scholarly resources

The Common Good

The Humanities in the Public Square

- Connect humanities to current conditions of national life.
- Broadest possible engagement of scholars and the public.
- Help illuminate the complexity of many contemporary challenges while enriching our understanding of the common good.
Eligibility

CITIZENSHIP

- U.S. citizens, whether you reside inside or outside the U.S.
- Foreign nationals who have been living in the U.S. or its jurisdictions for at least the three years immediately preceding the application deadline.

Recent Grants & Fellowships

- Recipients of major fellowship or research grant or its equivalent within the three academic years prior to the deadline are ineligible.
- Major is defined by postdoctoral research awards of at least $15,000.
- Sabbaticals and grants from own institution and stipends and grants from other sources supporting study and research during the summer are not considered major fellowships.
- Include on résumé: All fellowships or research grants within the three years prior to the deadline with the total amount of each award.
Other Eligibility Requirements

- Single researcher proposals, no collaborations.
- Previous awardees are eligible. See guidelines.
- May compete concurrently with other NEH programs. See guidelines.

Limited Solicitation

- What is a limited solicitation?
  - The university is restricted to the number of applications submitted.
  - NEH Summer Stipends allows two submissions from UA faculty.
  - Internal competition and selection process.
- Limited Solicitation Calendar:
  - [http://rgw.arizona.edu/development/calendar](http://rgw.arizona.edu/development/calendar)
- Summer Stipends Limited Solicitation:
  - [http://tinyurl.com/jsn5m84](http://tinyurl.com/jsn5m84)
Limited Solicitation Process

- Write pre-proposal and submit with biosketch to college/institute Dean by April 16th.
- Dean will rank proposals and submit to RDS for committee review.
- Summer Stipends Review Committee scores and comments on proposals based on NEH Summer Stipends review criteria.
- Summer Stipends Review Committee determines the two applicants to move forward week of May 9th.
- Applicants notified of outcome week of May 9th.
- All applicants provided scores and comments.

Pre-proposal: Project Description

- Project title
- Research and contribution
  - Overview
  - Intellectual significance and value to humanities
  - Basic ideas, problems, or questions to be examined
- Work plan
  - Methods based on a full-time two month work plan
- Outcome(s)
Pre-proposal: Biosketch

- Make it clean and readable!
- Up to four pages
- Current and past positions
- Education
- Awards and honors
- Publications
- Other relevant activities and accomplishments
- Funding history for past five years

NEH Summer Stipends Application

- Program differences:
  - Short application
  - Submitted by individuals, not university
- Program similarities:
  - Grant writing strategies are applicable to many NEH programs and other funding mechanisms in humanities.
Application Submission

- RECEIPT DEADLINE: September 29, 2016 (5 pm Eastern)
- Grants.gov individual submission.
- Solicitation guidelines are helpful and detailed.
- Register for grants.gov (see guidelines).
- Download application package.

Written Components

We will review:
- Format
- Narrative Components
- Bibliography
- Résumé
Formatting

- One inch margins
- 11 pt Arial font
- Do not exceed page limits
- Do not violate formatting guidelines
- Final documents to upload have to be PDFs. No other formats accepted.

Review Criteria

- Read review criteria and prepare application to address review criteria as well as guidelines.
  1) Intellectual significance: value to humanities, general audiences, or both.
  2) Quality of applicant as interpreter of humanities.
  3) Clarity of expression: conception, definition, organization and description of project.
  4) Feasibility: proposed work AND dissemination and access.
  5) Probability of completion.
Title

- Brief: 125 character limit
- Descriptive and impactful
- Non-specialist audience
- Example titles:
  - Northern Women, Work, and the U.S. Civil War, 1861-1867
  - Writing for the Street, Writing in the Garret: Melville, Dickinson, and Private Publication
  - Michelangelo in Print: The Early Reproductions in the Creation of a Canonical Figure
  - A Critical Translation of Miguel Angel Asturias’s Leyendas de Guatemala
  - Aristotle On Time: Chronos, Kinesis, and Aisthesis in PHYSICS IV

Project Description

- 1000 character limit including spaces.
- Show the importance of your project.
- Descriptive and informative for a non-specialist audience.
- Show impact and meaning.
- This statement should excite the reviewers.
- Deliver the “Wow Factor”.
- Recommend starting pre-proposal with this statement.
Narrative Format

- Three single-spaced pages.
- 1 inch margins all around.
- 11 pt font (Arial recommended).
- Use **BOLD** headers within subsections (e.g. Research and Contribution; Methods and Work Plan, etc.).
- Avoid underline and italics for emphasis.
- Address all points included in guidelines clearly and directly.

Narrative Content Overview

- Do your research before defining your project.
- What are you going to produce? What is the outcome?
- Intellectual Justification: Why is your project important to the field of humanities?
- Do not use jargon. Use language that is direct and accessible to all audiences.
- Show impact/outcome: What will this project achieve?
- Clear, precise goals, methods and timelines.
- Make sure it is achievable.
Narrative: Research & Contribution

- Describe intellectual significance in clear precise terms.
- Explain its value to humanities.
- Describe who it impacts: scholars, general audiences, or both.
- Explain problems, ideas or questions being addressed in clear jargon-free language.
- Describe how your project will complement, challenge, or expand relevant studies in your field.
- WOW!

Narrative: Methods & Work Plan

- Stage of project and what Summer Stipends is supporting.
- Describe specifically what and how you will accomplish based on full-time (40 hours per week), two month work schedule.
- Use a clear timeline.
- If project will not be completed, describe plan for completion.
Narrative: Book Projects

- Organization of final project
- Brief chapter outline

Narrative: Digital Projects

- Technologies to be used and developed
- How they will benefit humanities audiences – Be concrete!
Narrative: Geospatial Data

- Must conduct due diligence search at Data.gov list of datasets to determine if proposed geospatial-related data, products or services already exist: http://catalog.data.gov/dataset.
- If not, proposed geospatial data must be in federal compliance with Federal Geospatial Data Committee: http://www.fgdc.gov/.

Bibliography

- Will be reviewed to assess your knowledge of the subject.
- Not to exceed one single-spaced page.
- Recommend using reference manager program such as Endnote.
- Primary and secondary sources directly related to project.
- Substantiate theoretical and methodological approaches.
- Any standard format is acceptable. (Recommend including all or minimum of three authors.)
Résumé

- Will be weighed in the review.
- Not to exceed two single-spaced pages.
- Clear readable format. Use tables when applicable.
- Current and past positions.
- Education: Include all information requested.
- Awards and honors: Include all information requested.
- Publications: Full citations and presentations.
- Other relevant professional activities and accomplishments.

Appendix

- Appendix materials should look as good as the rest of the application!
- Explain what the material is.
- Editions or translations: Sample of original and translated text (one page each).
- Database projects: Sample entry (one page).
- Visual materials: Put images into one page PDF.
Letters of Recommendation

- Two letters of reference required from different institutions.
- Provide referees with draft application.
- Be sure they address specific proposed activity and your ability to undertake it.
- For each provide:
  1) Name, 2) Address, 3) Affiliation, 4) One email address.
- 7-10 days after submission, NEH will contact referees to submit letters online.
- Follow-up with referees!

Nominating Official

- Name: TBD
- Email: TBD
- Affiliation: TBD
- NEH will contact nominating official to confirm nomination status.
- Nominating official and applicant will receive confirmation email.
RDS Services for Selected Applicants

- Expert Review Panel
  - Review and comment on pre-proposal.
  - Review and comment on penultimate draft.

- RDS services:
  - Strategic planning
  - Edits, revisions and comments
  - Formatting guidance

Next Steps

- Identify who in your college will submit your pre-proposal for consideration.
- Complete pre-proposal per guidelines.
- Submit pre-proposal to college for consideration to be nominated
- If selected:
  - Work with RDS to craft the most competitive application
  - Identify administrative support in home college
General Info

- Slides will be emailed.
- RDS help: knicolin@email.arizona.edu