October 23, 2019
Research Administration Forum
Agenda

• Open Researcher and Contributor (ORCID) and Science Experts Network Curriculum Vitae (SciENcv), an overview for Research Administrators; Ahlam Saleh, AHS Library and Ellen Dubinsky, Digital Innovation/Stewardship

• One year review of the UA Research Admin Forum – polling your thoughts and where we go from here

• Federal Demonstration Partnership (FDP) updates from the September 22-24 meeting; Marcel Villalobos, Sponsored Projects & Contracting Services

• Open Q&A and office hours
• One year review of the UA Research Admin Forum – polling your thoughts and where we go from here

• Candid thoughts! Let’s work together on continuing to grow and improve this monthly meeting.

• Paper and pen feedback, or emails to sponsor@email.arizona.edu
• Cell phone poll –
• Send a text to the number **37607** that includes the phrase **Marcelvillal679**
Hard hitting question.... What is your spirit animal?
How many of the RA forums have you attended in the past year?

- All 11 of them! (We took June 2019 off)  [A]
- 8-10   [B]
- 3-7    [C]
- 1-2    [D]
How enthusiastic would you be in recommending this forum to a colleague?

Two thumbs up!

It's solid, you should check it out when you can.

Eh.........just download the slides...or not.
Forum objective: To bring campus and central research administrators together to create a community of peers that will meet, collaborate, and share best practices to support our faculty and the UA research enterprise.

Did we meet this objective?

- Yes
- Maybe
- No
What is one thing we are doing right in the forum?
Please share one idea to improve the forum
Do you visit the Research Gateway UA Forum webpage for past materials?

Yes

No

What webpage?
Do you pass along forum recaps, materials, etc. within your department and/or college?

Yes

No
Has the forum made a positive impact to you and your job as a research administrator?

Yes

Somewhat

No
Please provide 1-2 topics that we should address in future forums
The Federal Demonstration Partnership is a cooperative initiative among 10 federal agencies and 154 institutional recipients of federal funds for Phase VI.

**Purpose:** Reduce admin burden with C&G

The FDP is a unique forum for individuals from universities and nonprofits to work collaboratively with federal agency officials to improve the national research enterprise.
Three in person meetings per year

Collaborative working groups with Federal Officials
How can you and your faculty stay in touch and raise issues to UA to bring to the table?

Faculty representation: John Hildebrand, COS, Neuroscience

Research admin representation: Lori Schultz, Paul Sandoval, Susan Mundt, Marcel Villalobos – RII/SPCS
http://thefdp.org/

Current initiatives:  
http://thefdp.org/default/current-initiatives/

Agendas and past meeting materials/powerpoints:  
http://thefdp.org/default/meetings/
Future Forum Topics?

• Send suggestions for Future forum topics to sponsor@email.arizona.edu
  • Burning questions
  • Hot topics

• We love volunteer presenters!
  • Share your amazing research administration tools (reports, agents, etc.)
    • Tips and tricks
    • Preparations for coming changes
    • Conferences you attended, and updates you have
What is ORCID?

- Open Researcher and Contributor Identifier
- ORCID iD is a 16-digit unique identifier
- Free to register. Free to use.
- ORCID is used around the world by
  - Publishers
  - Research organizations
  - Funders
- Researchers control their ORCID records
Why is Name Disambiguation Important?

Would the real Sofia Garcia stand up?
Stand Out in the Sea of Researchers


The Scholarly Commons - principles and practices to guide research communication

Jeroen Bosman, Ian Bruno, Chris Chapman, Bastian Greshake Tzovaras, Nate Jacobs, Bianca Kramer, Maryann Martone, Fiona Murphy, Daniel Paul O'Donnell, Michael Bar-Sinai, Stephanie Hagstrom, Josh Utley, Lusia Veksler

http://orcid.org/0000-0002-7049-0610
How Can ORCID Benefit Me? Your iD...

- Distinguishes you and ensures your research outputs and activities are correctly attributed to you
- Reliably and easily connects you with your contributions and affiliations
- Reduces form-filling
- Improves recognition and discoverability for you and your research outputs
- Is interoperable
- Is persistent

ORCID’s mantra: “enter once, re-use often”
Visibility Settings

Visible to Everyone

Visible Only to Me

Visible to Trusted Parties
Where Can I Use My ORCID iD?

Sign in where you see the iD logo, for example:

- Submitting a manuscript
- Applying for a grant
- Depositing in a repository
- UA Vitae
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<th>Name</th>
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<th>Action</th>
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Trusted Individuals
Connect your ORCID iD with UA
What Can I Do?

• Register Your ORCID iD!
• Use your ORCID iD:
  • On your email signature
  • When submitting manuscripts to a journal
  • On grant submissions (NIH & NSF)
  • Use with UA Vitae
Register Now for Your ORCID iD:

https://orcid.arizona.edu

NEED HELP?

orcid-support@list.arizona.edu
What is SciENcv?

• Science Experts Network Curriculum Vitae
• Developed by the National Center for Biotechnology Information (NCBI)
• Electronic system that helps researchers to streamline the preparation and management of their biosketches
• Available in MyNCBI
Why SciENcv?

- Provides standardized biosketch template in approved format
  - NIH, NSF, IES, and NIH Fellowship
- Stores completed/ongoing biosketches online in a single place
  - Easy to find
  - Can re-use
- Allows researcher and delegate to work on a single biosketch
- Capability of pulling data from other profiles/accounts to pre-populate the biosketch
  - eRA Commons (NIH), ORCiD, Research.gov (NSF)
MyNCBI

Grant applications

- Biosketch generation

Grant compliance/reporting

- eRA
- PubMed
- NIHMS
- PMC

Image from: SciENcv: MyNCBI's Biosketch tool, National Library of Medicine
Delegate Access

• Delegate – Person granted access to a MyNCBI user’s account to view and manage SciENcv biosketches

• Researcher must have a MYNCBI account and can “Add a delegate” through the MyNCBI account settings page

• Delegate must have a MyNCBI account also
MyNCBI Settings—Researcher

• Click on username located at the top right
MyNCBI Settings – Researcher

• Assigning Delegates
MyNCBI Settings – Researcher

- Linked accounts
- eRA Login, ORCID, NSF
Delegate in MyNCBI

- In your account you will see under “Delegated CV” the username of the researcher who has granted you delegate access to their SciENcv
Delegate Biosketch

SciENcv

My NCBI » SciENcv » Delegated by Ahlam Saleh

Working as a delegate for Ahlam Saleh (what's this?)

Ahlam Saleh

http://orcid.org/0000-0002-3492-3140

SciENcv Biosketches

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<tr>
<th>Last Update</th>
<th>Name</th>
<th>Type</th>
<th>Sharing</th>
</tr>
</thead>
<tbody>
<tr>
<td>11:38 AM</td>
<td>Class Test</td>
<td>NIH Biosketch</td>
<td>Public</td>
</tr>
</tbody>
</table>

Create New Biosketch
Delegate New Biosketch
Biosketch–Linked Accounts

A. Personal Statement  [ Edit statement ]

Personal statement goes here with supporting citations.

Optional: You may identify up to four peer reviewed publications that specifically highlight your experience and qualifications for this project.  [ Save citations ]


C. Contribution to Science  [ Done ]

You can add up to 5 contributions. Drag and drop tabs to rearrange.

Add another contribution

1. 2

Description  edit
I had another contribution.

Citations  [ Save citations ]
Please include up to four citations that are relevant to this contribution.


Biosketch–Linked Accounts

D. Additional Information: Research Support and/or Scholastic Performance

Please check/uncheck to show/hide automatically imported grants. You can modify or delete only those grants in the User tab.

Add Award Manually...
Completed Biosketch

- Can download as PDF or Word- will be properly formatted
Questions? More Information?

Ahlam Saleh
Research Librarian
saleh1@email.arizona.edu

Ellen Dubinsky
Scholarly Communication Librarian
edubinsky@email.arizona.edu

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October 2019
October 2019 UA Research Administration Forum Polling Results

RA Forum Evaluation Questions

- Hard hitting question... What is your favorite animal?
- How many of the RA forums have you attended in the past year?
- How enthusiastic would you be in recommending this forum to a colleague?
- Did we meet this objective?
- Do you visit the Research Gateway (UA Forum webpage) for past materials?
- Did you discuss forum recaps, materials, etc. with your department and/or college?
- Has the forum made a positive impact on you and your job as a research administrator?
- What are you doing right in the forum?

Please share one idea to improve the forum
Please provide 1-2 topics that we should address in future forums

Results for: Hard hitting question... What is your favorite animal?

Summary
How people responded Sent to Count
pollEv.com/marcelvillal679 37607 6
Text (US) 37607 21

Results for: How many of the RA forums have you attended in the past year?

Summary
Response Count
1-7 15
8-10 9
11-12 6
All 11 of them! (We took June 2019 off) 1
Total 31

Results for: How enthusiastic would you be in recommending this forum to a colleague?

Summary
Response Count
It's solid, you should check it out when you can 21
Two thumbs up! 9
Ok... just download the slides... or not 1
Total 31
Forum objective: To bring campus and central research administrators together to create a community of peers that will meet, collaborate, and share best practices to support our faculty and the UA research enterprise.

Results for: Did we meet this objective?

<table>
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<th>Summary</th>
<th>Count</th>
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<td>Yes</td>
<td>25</td>
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<tr>
<td>Maybe</td>
<td>5</td>
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<tr>
<td>Total</td>
<td>30</td>
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Results for: Do you visit the Research Gateway UA Forum webpage for past materials?

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<tr>
<th>Summary</th>
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<tr>
<td>Yes</td>
<td>15</td>
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<tr>
<td>What webpage?</td>
<td>8</td>
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<tr>
<td>No</td>
<td>3</td>
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<tr>
<td>Total</td>
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Results for: How people responded

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<th>Count</th>
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<tr>
<td>PollEv.com/marcelvillal679</td>
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<tr>
<td>pollev.com/marcelvillal679</td>
<td>10</td>
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Results for: How enthusiastic would you be in recommending this forum to a colleague?

| Two thumbs up! | 29% |
| It's solid, you should check it out when you can | 68% |
| Eh........just download the slides...or not | 3% |
Do you visit the Research Gateway UA Forum webpage and download past materials?

Yes: 58%
No: 12%
What webpage? 31%

Do you pass along forum recaps, materials, etc. within your department and/or college?

Yes: 90%
No: 10%

Has the forum made a positive impact to you and your job as a research administrator?

Yes: 16
Somewhat: 10
Total: 26

Summary Response Count
Yes 19
No 2
Total 21

How people responded: Text (US) 37607 18
pollev.com/marcelvillal679 8
as a research administrator?

Yes 62%
Somewhat 38%
No

Results for: What is one thing we are doing right in the forum?

<table>
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<tr>
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<tr>
<td>pollev.com/marcelvillal679</td>
<td>9</td>
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Response
- Enjoy questions from others
- Having a sense of humor and keeping it real
- Meeting frequency. Monthly is just right.
- Question and answer sessions helpful
- Bringing departments together with the central office to create solutions to common concerns
- Nice presentation
- Swearing topics
- Providing relevant and important from agencies and internal process is super helpful and appreciated. Thank you!
- Making jokes while presenting
- Keeping us updated and better able to support faculty.
- Ask for opinions on topics
- Strengthen community
- BA education: I feel like I learn something new at each session
- Use of energy
- Good discussions
- Addressing upcoming policy changes
- Wonderful facilitators
- Interactive engagement with audience
- Bringing in experts to speak.
- No egos
- Collaborative inputs
- Relevant topics
- Variety of learning
- Various topics are brought up
- Exciting feedback
- Relevant topics

Results for: Please share one idea to improve the forum

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<td>Text (US)</td>
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<tr>
<td>pollev.com/marcelvillal679</td>
<td>4</td>
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</table>

Response
- Best practices in working with SPCS
- Create more opportunities for us to collaborate in teams or one-on-one outside of the forum
- Use microphones for all speakers and audience questions so that remote attendees can hear.
- Zoom
- More department presentations on internal practices. Their tips and tricks in working with PI’s and Sponsored Projects.
- Have an RA community webpage so we can post questions, save presentations, just templates etc.
- Steer away from “advertising” topics for campus services. Campus does amazing things, but not relevant to RA.
- Include practical examples from department administrators so we can learn how others do things
- Bring in FAS topics trainings to forum

Results for: Please provide 1-2 topics that we should address in future forums

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<td>17</td>
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Response
- Keep keeping us posted on changes to DoH Support
- Best practices with charitable grants and the process of DIT from UAF
- Record keeping best practices
- What is needed, when, and from whom during finalizing a contract.
- Navigating Medusa, UAccess Analytics, UAccess Financials
- Share reports/dashboards others have created
- Inclusion enrollment on jpps
- Noncompliance puts on HPH! Medusa!
- How to support FIs with managing difficult situations either with sponsors/ business office/ or research project team members
- Advice on navigating Medusa in UA Research.
- Parameters for when a UAF PGS is required in various situations.
- Have a list of unique problems/situations others have encountered
- Lots of changes in RI: regular updates on how things are changing.
- Best practices for Effort Certification from the dept perspective
- Cost share
- Grant transfers
- Best practices for proposing subsides with industry
- Cost share
- Share info about upcoming conferences others might want to attend
- Toolkit for managing effort on multiple grants would be helpful. How to use UA resources to collect info. Agencies ask for suggestions for conferences
- Cost transfers
<table>
<thead>
<tr>
<th>Mistakes you see regularly in applications.</th>
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<tbody>
<tr>
<td>Subawards administration</td>
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<tr>
<td>Post award</td>
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<tr>
<td>Fellowship</td>
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<tr>
<td>Best practices</td>
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<tr>
<td>Participant support</td>
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