November 7 Research Administration Forum
 Agenda

• NSF Sexual Harassment
• Review collaborative feedback from last forum
  – Logistics
  – Topics going forward
• Collaborative Q&A
• Wrap up and next month’s agenda
• What factors affect your decision to attend? (Survey Options: Topic, Location, Day and Time, Food and Beverage, It Doesn’t Matter)
  – Doesn’t Matter (34)
  – Topic (27)
  – Day and Time (16)
  – Location (9)
• What meeting location is ideal?
  – Main Campus (22)
  – Doesn’t Matter (12)
  – UAHS (7)
Thoughts from Results

• Rotation of on campus and UAHS
  – 3 on, 1 UAHS, repeat
  (20% asked for UAHS)
Thoughts from Results

• 1st or 3rd Wednesday morning of the month 9am
  – Reached out to college RA/finance leadership to avoid regular meetings
  – 2nd Wed of the month conflict with COM Phx training series
  – Morning to avoid summer heat!
Thoughts from Results

• Location
  – ENR2 for on campus
  • Large venue
  • Technology
  • Cost effective
Thoughts from Results

- UAHS Location
  - Bio 5? Kiewit?
  - Need help from our UAHS colleagues 😊
Show of hands

- 3 on campus, 1 UAHS rotation
- ENR2 location on campus, TBD for UAHS
- 1st or 3rd Wed each month
  - Eventually 2nd Wed can come into play
Communication Online

• Online Forum (26)
• Email List (16)
• Blog (10)

• Share your thoughts about what you envision
Topics – Individual Surveys

- Postaward
- Cost Principles
- Contracts
- Proposals
- Effort
- Cost Share
- UAccess Research
Topics second tier

- Adaptive Planning
- Analytics
- Checklists
- Onboarding
- Service agreements
- Subawards
Brainstorm Top Themes

- Checklists/Job Aids (Hints, Tips, Best Practices for getting things approved, ability to see what other campus users are doing in their UAR docs)
- Common issues with specific Sponsors (e.g. NIH, NSF)
- UAccess: Research & Analytics – Best Practices and new Dashboards (or refresher on existing dashboards), reports w/ accurate encumbrances
- Sponsored Project Lifecycle – 101 for new administrators and PI’s, who does what in SPCS
- Subawards
- Cost Sharing/Effort Reporting/F&A Splits
Where do we go now?

• We need to collaborate for training and discussion

• Do you want it within this forum, or outside of it?

• Topic exercise – Jot down individuals we can recruit for topics (including yourself please!)
Q&A

• Collaborate!
Wrap up

• Proposal checklist working group Nov 14 9am this room
• A second meeting in Dec to continue progress
Wrap up

- Agenda for Dec?
  - Panel? Onboarding discussion and best practices?
Wrap up

• School of Music Opera in the ENR2 courtyard this weekend
  – Free on Sat and Sun first come first serve- Show up at 5:00 for ticket voucher, show is at 7:30. Panel discussions in between.
  – [https://music.arizona.edu/events/ua-opera-theater-la-hija-de-rappaccini-by-daniel-catan/](https://music.arizona.edu/events/ua-opera-theater-la-hija-de-rappaccini-by-daniel-catan/)
Thank You!