IRB Submission and Approval Process
You’ve determined that your project requires IRB Approval. Now what?

Complete Required Trainings
- CITI:
  - Biomedical, OR
  - Social Behavioral; AND
  - Native American Research
- HIPAA Privacy
- COI Training

Draft Required Forms
- Application for Human Research
- List of Research Personnel
- CV/Resume of PI/Co-PIs
- Consent Form(s)
- Data Collection Tools
- Recruitment Material
- Applicable Appendices

Obtain Ancillary Approvals (as applicable)
- Banner Health: UAHS Research Intake Application (RIA)
- Oncology: Scientific Review Committee (SRC)
- Export Control
- Radiation, Biosafety, & Chemistry: Research Laboratory & Safety Services (RLSS)
- Travel: UA Travel Registry
- Site Authorization (i.e., CATS, public schools)

Submit IRB Materials and Applicable Ancillary Approvals to the HSPP: vpr-irb@email.arizona.edu

Obtain Required Signatures on Application for Human Research
- PI
- Advisor (if student/resident)
- Scientific/Scholarly Review
- Department/Center/Section Review

HSPP/IRB Review Begins
- PI/research team works with reviewer to finalize IRB materials for IRB Chair or Committee Review.
- COI reminder email is sent to researchers to complete COI disclosure.

START RESEARCH

UAHS Contract Review

UAHS Budget Review

UAHS Coverage Analysis

All Approvals Received