

## MEMORANDUM

TO:

FROM:

DATE:

RE: Relinquishment of Award #

Account#

Please check the appropriate item.

\_\_\_\_\_ The department intends on appointing a suitable replacement for the existing PI at the University of Arizona. A request to the sponsoring agency to change PI with the new PI's curriculum vitae will be submitted to Sponsored Projects Services for countersignature.

\_\_\_\_\_ The department agrees to relinquish the reward to the existing PI's new institution. The department will forward the grant transfer documents to Sponsored Projects Services for signature.

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Signature of Department Head or Dean

This memo is strictly an internal U of A document and is not to be submitted to any sponsoring agency.