

Step 1

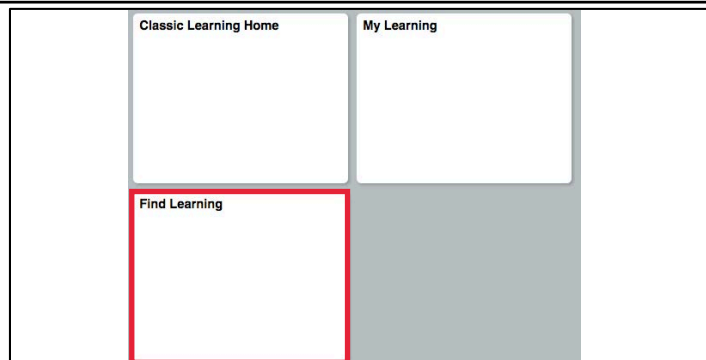
Sign into UAccess Learning using your NetID and password. You either need to be on a campus network or using a VPN client to log into UAccess Learning. Link: <http://uaccess.arizona.edu/>

ADMINISTRATIVE SYSTEMS

Employee / Manager Self Service	●	Learning 🔒	●
Analytics / Reporting	●	Research 🔒	●
Budget	●	Space 🔒	●
Financials 🔒	●		

Step 2

Click on the Find Learning tile.



Step 3

Click the triangle next to *Certification: HIPAA*, then click Register.

NOTE: If you are a student and this is your first time logging in to UAccess Learning, initially you may not see anything in the Find Learning catalog. In that case, please wait until the following day before proceeding with the remaining steps.

+ Expand - Collapse

- ▶ Certification: Bloodborne Pathogens (RMCRTBBP)
- ▶ Certification: Cash Handling & Receiving (FSOCRTCash)
- ▼ Certification: HIPAA (Health Insurance Portability and Accountability Act) (CERTHIPAA)

Certification → Register

Required HIPAA certification for University of Arizona employees, volunteers, trainees, students and others who access or use health information about individuals. [View Details](#)

Step 4

Click on Submit Registration.

Program Name	Certification: HIPAA (Health Insurance Portability and Accountability Act)	Type	Certification
Program Code	CERTHIPAA	Contact	Andrew Mahler

Schedule All requirements must be completed within 30 days from date of registration.

Submit Registration

Step 5

Click on My Learning.

Registration Confirmation



[Return to Previous Page](#)



[Learning Home](#)



[My Learning](#)

✓ You have successfully registered in the Certification: HIPAA (Health Insurance Portability and Accountability Act) program. You can view your registration details on your My Learning page.

Confirmation Number 15755

Program Name Certification: HIPAA
(Health Insurance
Portability and
Accountability Act)

Type Certification

Program Code CERTHIPAA

Contact [Andrew Mahler](#)

Schedule All requirements must be completed within 30 days from date of registration.

Step 6

Click on HIPAA 101.

My Learning



1-2 of 2

Title	Type	Status	Status Changed	Action
Certification: HIPAA (Health Insurance Portability and Accountability Act)	Certification	In-Progress	06/10/2015	Drop
HIPAA 101	Self-Paced	Enrolled	06/10/2015	Drop

Step 7

Launch the first module and continue as directed.

HIPAA 101

Class Details ?

Class Name HIPAA 101

Type Self-Paced

Class Code UA-1225-0

Contact [Andrew Mahler](#)

Enrollment Status Enrolled

Start Date --

Confirmation Number 15771

Start Time

End Date --

Last Enrollment Date --

Last Drop Date --

Duration 1 Hrs, 30 Mins

[Progress](#)

[Schedule](#)

[Grades and Attendance](#)

[Notes and Attachments](#)

[Approvals](#)

Class Progress

Progress Enrolled

Grade Not Graded

Passing Status Pending

Comments

Instructor [Andrew Mahler](#)

Class Syllabus

You must complete this class by 06/17/2015.

To receive credit for this class you must complete all required tasks in order.

1 [HIPAA Module 1](#)

Required eLearning

Progress Not Attempted

(Duration : 20 Mins)

[Launch](#)